

PURCHASE ORDER
IBP Road, Constitution Hills, Quezon City

Supplier	CONCEPT AND INFORMATION GROUP, INC.	PO No.	2021-03-0014
Address	3450 Florida St., Palanan, Makati City	Date	March 26, 2021
Tel. No.	8551-5148	PLIGEPS No.	20170217825563083260
TIN	005-339-109-000	Mode of Procurement	NP-SSAWETMS

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery	Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor	Delivery Term	Please see details below		
Date of Delivery		Payment Term	within 15-30 days upon complete submission of supporting documents.		
Stock / Property No.	Unit	Description	Quantity	Unit Amount	Amount
1	lot	<p>Publication of CSC Resolution No. 2100020 promulgated on January 7, 2021 Expanded Maternity Leave; Paternity Leave; Adoption Leave; Medical Certificate for Leave Form; New Application for Leave Form; Notice of Allocation of Maternity Leave Form</p> <p>Re: Amendment to Omnibus Rules on Leave (CSC MC No. 41, s/ 1998, amended)</p> <p>Specifications: Ad Size: Full Page Ad Type/Location: Classified Frequency: Once</p> <p>xxxx-Nothing Follows-xxx</p> <p>PR No. 2021020067 (HRPSO)</p>	1	50.00 per col 12% VAT	24,300.00 P2,916.00
Total Amount in Words					Twenty Seven Thousand Two Hundred Sixteen Pesos Only. P27,216.00

At least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for everyday of delay. Once the cumulative amount of liquidated damages reaches 10 percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other causes of action and remedies available under the circumstances.

The supplier/service provider is required to submit the billing statement within five (5) working days after the conduct of the activity.

Conforme:

Very truly yours,

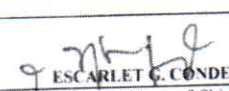

Geraldine C. Datoy

Signature Over Printed Name of Supplier
05 April 2021 / 3:20pm
Date


MARIA VICTORIA M. SALAZAR

Signature over Printed Name of Authorized Official
Acting Director IV
Designation

Fund Cluster _____
Funds Available _____


ESCARLET C. CONDE
Signature Over Printed Name of Chief Accountant/
Head of Accounting Division/Unit

ORS/BURS No. _____

Date of the ORS/BURS: _____

Amount

P27,216.00

Bawat Kawani, Lingkod Bayani